**Letter of Request for Refund**

*I – the undersigned student – would like to request a refund of the tuition fee and accommodation fee (with restrictions specified by the refund policy) to the bank account given below.*

Name: ………………………………………………………………………………………..

Neptun Code (if applicable): ………………………………………………………………...

Mother’s Maiden Name:……………………………………………………………………...

Study Programme: …………………………………………………………………………….

Date of Birth: ………………………………………………………………………………...

Name of Bank: ……………………………………………………………………………….

Bank account holder: ………………………………………………………………………...

Bank Account Number: ……………………………………………………………………...

IBAN: ………………………………………………………………………………………..

SWIFT Code: ………………………………………………………………………………...

**Refundable Sum:**

Tuition fee: ……………….. EURO (decreased by the transfer fee)

Accommodation fee: ……………. EURO (decreased by the transfer fee)

Date: …………………………….

………………………………..

Student’s Signature

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Verified by:

Tuition fee: ………… EURO (decreased by the transfer fee)

Dean:

Date:

Accommodation fee: ………………. EURO (decreased by the transfer fee)

Dormitory Director:

Date:

Director of Academic Affairs:

Date:

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Date of Transaction: ………………….

………………………………………..

Signature