Pannon Egyetem
University of Pannonia

Regulation on the Establishment and Launch of Academic Study Programmes

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*if the entry into force of the Regulation is subject to adoption by the Board of Trustees

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The Regulation on the Establishment and Launch of Academic Study Programmes (hereinafter referred to as the "**Regulation**") issued by the University of Pannonia (hereinafter referred to as the "**University**") on the basis of the University's Organisational and Operational Rules (hereinafter referred to as: "**OOR**"), Part I Organisational and Operational Rules of Procedure (hereinafter referred to as: "**OORP**") approved by the Senate of the University of Pannonia and adopted by the Foundation for the University of Pannonia acting as the operator exercising founders' and ownership rights (hereinafter referred to as the "**Operator**") and on the basis of the resolution by the Board of Trustees on the rules of procedure for adopting the regulations of the University of Pannonia by the Board of Trustees is as follows:

APPLICABLE LEGISLATION

1. §

(1) The documents, legislation and regulations taken into consideration in the preparation of this Regulation include, in particular:

a) Act CCIV of 2011 on National Higher Education (hereinafter referred to as the "NHE Act");
b) Government Decree No. 87/2015 (IV.9.) on the Implementation of Certain Provisions of Act CCIV of 2011 on National Higher Education (hereinafter referred to as the "Imp Dec");
c) Decree No. 65/2021 (XII.29.) issued by the Ministry for Innovation and Technology on the Register of Qualifications Obtainable in Higher Education and the Establishment of New Study Programmes (hereinafter referred to as the "Register of Qualifications");
d) Ministerial Notice issued pursuant to Section 16/A of the NHE Act;
e) Government Decree No. 283/2012 (X.4.) on the System of Teacher Training, the Rules Governing Specialisation, and the Register of Teacher Training Programmes;
f) Decree No. 8/2013 (I.30.) issued by the Ministry of Human Capacities on the Common Requirements for Teacher Training and the Training and Outcome Requirements of Teacher Training Programmes;

g) Government Decree No. 830/2021 (XII.29.) on the Register of Certain Teaching Qualifications Obtainable in Higher Education and on the Amendment to Certain Government Decrees Concerning Higher Education;
h) Decree No. 63/2021 (XII.29.) issued by the Ministry for Innovation and Technology on the Training and Outcome Requirements of Certain Study Programmes Within the Field of Teacher Training;
i) Government Decree No. 121/2013 (IV.26.) on the Educational Authority;
j) the applicable procedures and guidance documents issued by the Hungarian Accreditation Committee (hereinafter referred to as the "HAC"), the Hungarian Rectors' Conference, the Higher Education Planning Board, the Educational Authority and the Maintainer, as in force from time to time and available on the official websites of the Educational Authority and the HAC (hereinafter referred to as the “Guidance Document(s)”);
k) the University's Employment Requirement System (hereinafter referred to as the “ERS”);
l) the University's Student Requirement System (hereinafter referred to as the “SRS”);
m) the procedure shall also comply with the requirements of MSZ EN ISO 9001:2015 Standard, the Quality Management Manual, the relevant external regulations and the applicable internal procedures and requirements.

GENERAL PROVISIONS

Purpose and scope of the Regulation

2. §

(1) The purpose of this Regulation is to establish the University's procedures governing the establishment and launch of academic study programmes.
(2) The personal scope of this Regulation extends to all employees and students of the University who participate in the processes for the establishment and launch of academic study programmes.
(3) The material scope of this Regulation extends to:
a) higher education vocational programmes (hereinafter referred to as: “HEVC”);
b) Bachelor's degree programmes (hereinafter referred to as: “BA/BSc”);
c) Master's degree programmes (hereinafter referred to as: “MA/MSc”);
d) one-tier (undivided) degree programmes;

e) postgraduate specialist training programmes (hereinafter referred to as: “PSTP”); and
f) partial studies and preparatory programmes.

(4) The scope of this Regulation does not extend to the substantive requirements or content-related issues concerning the establishment and launch of academic study programmes; such requirements are set out in the relevant Guidance Documents.

(5) The scope of this Regulation does not extend to the establishment and launch of adult education programmes or doctoral programmes.

TERMS AND THEIR DEFINITIONS USED IN THIS REGULATION
3. §

(1) **accreditation:** the official recognition that an organisation or institution is authorised to carry out specific activities under prescribed conditions. The accreditation of the University as an institution, the accreditation of doctoral schools and the programme evaluation procedures for individual study programmes are carried out by the bodies designated by law. This Regulation sets out the accreditation procedures required for the successful registration and operation of academic study programmes, including the rules governing programme establishment and programme launch;

(2) **accreditation documentation:** the documentation required for the official registration of the establishment and launch of an academic study programme, as well as for any changes to programme data. The Study Programme Coordinator is responsible for the preparation and quality of the accreditation documentation;

(3) **host faculty:** the faculty or university centre which independently launches or operates an academic study programme, which makes use of the services of other faculties or university centres where appropriate and which, based on its academic competence and its human and infrastructural resources, is authorised to establish, launch and operate the programme;

(4) **training and outcome requirements** (hereinafter referred to as: “TOR”): the body of knowledge, practical knowledge, skills, abilities and competencies that must be acquired in order for a degree to be awarded in the relevant academic study programme;

(5) **partial studies programme:** a study programme in which the University may admit persons who do not have a student status with the University, for the purpose of partial studies, to any course or module offered by the University, within the framework of a student status relationship, on a self-financed basis and without a separate admission procedure;

(6) **academic study programme:** a programme comprising a coherent body of educational content (knowledge, practical knowledge and skills) required for obtaining a specific qualification;

(7) **study programme coordinator:** a lecturer with responsibility and authority for the academic content of the study programme and for the entire educational process (launch, operation, organisation and quality assurance), who – except in the case of postgraduate specialist training programmes – meets the recommendations of the HAC. His or her responsibilities include the preparation of accreditation documentation; the designation of major coordinators, specialisation coordinators, subject area coordinators and course coordinators; the approval of teaching staff proposed by course coordinators; the initiation, through the relevant Dean or Director General where necessary, of teaching cooperation agreements between faculties or between faculties and university centres during programme establishment and programme launch; and the initiation of measures arising from findings made during programme quality assurance. The rules governing the appointment of study programme coordinators shall be determined by the faculties or university centres within their own competence. In the event of a dispute, the Dean or Director General responsible for the programme shall decide;

(8) **major:** a component of an academic study programme that leads to a distinct professional qualification and provides specialised knowledge;

(9) **major coordinator:** a lecturer responsible for the content, operation, organisation and quality assurance of a major forming part of an academic study programme and leading to a distinct professional qualification. He or she performs these duties at the request of, and under the direction of, the study programme coordinator;

(10) **study programme establishment:** the process of developing and obtaining approval for a new academic study programme that requires an amendment to the Register of Qualifications or is established within the institutional competence pursuant to Paragraph (1a) of Section 15 of the NHE Act;

(11) **study programme launch:** the statutory procedure for the registration by the Educational Authority of an academic study programme or major listed in the Register of Qualifications, or established within the institutional competence pursuant to Paragraph (1a) of Section 15 of the NHE Act, for delivery by the University;

(12) **study course:** means a credit-bearing unit of the curriculum;

(13) **course coordinator:** a lecturer responsible for the organisation, development and coordinated delivery of one or more study courses and who – except in the case of courses forming part of postgraduate specialist training programmes – complies with the applicable requirements of the HAC;

(14) **Micro-credential programme:** a partial studies programme falling within the scope of the NHE Act, organised by the University to support lifelong learning and/or to respond to labour market needs, which does not confer a higher education qualification level and the successful completion of which is certified by a micro-credential;

(15) **Micro-credential:** an official certificate, including the course description and credit value, certifying the learning outcomes achieved through the successful completion of a study course, module, partial studies programme or micro-credential programme offered by a higher education institution.

BODIES AND PERSONS RESPONSIBLE FOR STUDY PROGRAMME ESTABLISHMENT AND LAUNCH

4. §

(1) The establishment, launch and discontinuation of an academic study programme or major (hereinafter collectively referred to as "programme establishment and programme launch") shall fall within the decision-making authority of the Senate, including the launch of the programme in a dual education format. In the cases referred to in Points a) to e) of Paragraph (3) of Section 2, the Senate shall consider only those proposals for programme establishment and programme launch that have been reviewed and endorsed by the Education and Credit Transfer Committee (hereinafter referred to as the "ECTC").

(2) Following the Senate's decision, the host faculty/university centre shall notify the Board of Trustees of its intention to establish/launch a postgraduate specialist training programme in accordance with the provisions of Section 7.
(3) The establishment or launch of an academic study programme may be initiated by the Faculty Board/ University Centre Board in accordance with the procedure laid down in this Regulation.
(4) Decisions on the launch of educational programmes that do not require registration by the Educational Authority, particularly partial studies programmes, shall fall within the competence of the ECTC. On the basis of the resolution(s) of the relevant Faculty Board(s) or University Centre Board, the support of the ECTC is required for the launch of the programme.
(5) The Directorate of Academic Affairs shall submit the documentation relating to programme establishment and programme launch to the Educational Authority after the Host Faculty/University Centre has provided the final version of the documentation, including all required signatures.

ESTABLISHMENT AND LAUNCH OF BACHELOR'S, MASTER'S AND ONE-TIER (UNDIVIDED) STUDY PROGRAMMES

5. §

(1) Where a bachelor's, master's or one-tier (undivided) degree programme is to be established, the prior approval of the Minister of Education shall first be obtained in order to initiate the procedure. The application for prior approval shall be accompanied by a preliminary justification demonstrating the merits of the proposal, together with the following documents:
    a) the training and outcome requirements for the bachelor's or master's degree programme (or major), developed in accordance with the level descriptors of the Hungarian Qualifications Framework (hereinafter referred to as: “HQF”);
    b) the proposed classification of the programme within the relevant field of education;
    c) the justification for the establishment of the bachelor's or master's degree programme (or major), in particular:
        ca) the social and labour market rationale for establishing the study programme (or major), taking into account national and regional labour market and economic demand for the qualification, together with a short-

term forecast of the expected demand for graduates in light of anticipated employment trends;

cb) any relevant international commitments, as well as considerations relating to science policy, cultural policy or education policy;

cc) an overview of international trends and established practice relating to the higher education qualification, the research underpinning the proposal, cooperation with economic organisations and institutions in this field, and the directions of international educational cooperation;

cd) the justification for assigning the qualification to the appropriate HQF level, taking into account the different qualification levels and the structure of qualifications and higher education qualifications that entitle the holder to occupy particular positions or to pursue specific professions or activities.

(2) The Minister of Education shall decide whether to grant the approval required to initiate the establishment procedure, taking into account the sectoral justification for the proposed programme and the appropriateness of the requirements established to achieve the intended educational objectives.

(3) Following the prior approval of the Minister of Education, the complete programme establishment documentation may be prepared in accordance with Section 7. In addition to the documents referred to above, it shall include:

a) a certified extract of the Senate resolution of the higher education institution approving the training and outcome requirements for the programme (or major);

b) the opinions of the relevant professional organisations, employers, and the minister responsible for the sector concerned with employment in the relevant field;

c) in the case of the establishment of a bachelor's degree programme (or a major within a bachelor's degree programme), the position of the Hungarian Rectors' Conference on the proposed amendment to the programme structure of the relevant field of education;

d) the opinion of the Hungarian Accreditation Committee[1] on whether:

[1] *In addition to providing an opinion on the establishment of a study programme, the Hungarian Accreditation Committee may be requested to prepare an expert opinion, based on its academic evaluation criteria, on the programme launch documentation developed from the programme's (or major's) training and outcome requirements. In this opinion, the Committee assesses whether the higher education institution satisfies the requirements for launching the programme (or major). The request for such an expert opinion may be submitted after the training and outcome requirements have been*

da) having regard also to the professional opinions included in the establishment documentation, the establishment of the programme (or major) is justified;

db) on the basis of the training and outcome requirements, the learning outcomes to be achieved through the award of the qualification – namely the knowledge, skills, attitudes, autonomy and responsibility – meet the minimum requirements prescribed for the relevant level of the Hungarian Qualifications Framework (HQF), and whether, on this basis, the training and outcome requirements established for the programme (or major), taking into account the domestic and international comparability of qualifications, are expected to ensure graduates of an appropriate academic standard.

(4) In the case of master's degree programmes that may be established within institutional competence, the higher education institution shall submit the training and outcome requirements for the programme, developed in accordance with the relevant level descriptors of the HQF, directly to the Educational Authority within the framework of an administrative procedure.

(5) In the case of programmes within the field of teacher education, the procedure shall be initiated with the Minister responsible for public education and shall not be conducted as an administrative procedure.

(6) An application to launch a bachelor's, master's or one-tier (undivided) study programme may only be submitted once the programme has been formally established, entered into the Register of Qualifications Obtainable in Higher Education, and its training and outcome requirements have been officially published.

(7) For the launch of a bachelor's, master's or one-tier (undivided) study programme, the accreditation documentation shall, following approval by the ECTC, be prepared and submitted to the Faculty Board or University Centre Board, and subsequently to the Senate, in the content, format and scope prescribed by the applicable guidelines of the HAC in force at the relevant time.

(8) The programme launch procedure shall also be conducted where a new major is to be introduced within an existing academic study programme.

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promulgated by ministerial decree, and the opinion may subsequently be used in the procedure for the authorisation and official registration of the programme (or major).

ESTABLISHMENT AND LAUNCH OF POSTGRADUATE SPECIALIST TRAINING PROGRAMMES

6. §

(1) The establishment of a postgraduate specialist training programme means the official registration of its training and outcome requirements. The establishment and the launch of a postgraduate specialist training programme constitute two separate, consecutive administrative procedures, each of an official regulatory nature. An application may initially be submitted only for the establishment of the postgraduate specialist training programme.

(2) It is not permissible to submit an application for the launch of a postgraduate specialist training programme simultaneously with the application for its establishment. Where the applicant submits both the establishment and launch applications at the same time, the Educational Authority shall reject the launch application without examining it on its merits.

UNIVERSITY-LEVEL RESPONSIBILITIES AND POWERS RELATING TO THE ESTABLISHMENT AND LAUNCH OF ACADEMIC STUDY PROGRAMMES

7. §

(1) The responsibilities and decision-making powers relating to the establishment and launch of academic study programmes are set out in Annex 1.

(2) The preparation of the establishment or launch documentation, including obtaining the required opinions, shall be the responsibility of the initiating Faculty or University Centre. Within this responsibility, the overall preparation of the documentation and the planning of the principal stages of the development and amendment process shall be carried out by the appointed study programme coordinator, course coordinator or project manager in cooperation with the Vice-Dean responsible for the relevant area or the Deputy Director General responsible for education. The documentation shall subsequently be approved by the ECTC and by the Faculty Board or the University Centre Board.

(3) No programme launch documentation shall be required where the launch of the programme relates solely to the introduction of a different mode of study, study schedule, language of instruction, teaching location (campus), or to the introduction of the programme in a dual education format.

7/A. § Decision-making procedure for programme establishment and programme launch

(1) The Faculty Board or the University Centre Board shall first decide on the completed programme establishment/programme launch documentation and the associated training and outcome requirements. Where a favourable decision is adopted, the documentation shall be submitted to the ECTC for consideration. The ECTC shall adopt a decision and forward its resolution supporting the proposal to the Secretary of the Senate in both electronic and hard-copy form by the deadline specified in the Senate's Rules of Procedure.

(2) The Senate shall decide on the documentation endorsed by the ECTC and submitted by the Faculty or University Centre. The Faculty or University Centre shall submit the following documents to the Secretary of the Senate, in both electronic and hard-copy form, by the deadline specified in the Senate's Rules of Procedure:

a) the programme establishment/programme launch documentation prepared in the form and with the content required by the NHE Act and the applicable recommendations of the Hungarian Accreditation Committee;
b) the resolution of the Faculty Board or the University Centre Board;
c) where the programme establishment or programme launch involves the participation of another Faculty or University Centre, a declaration confirming that all Faculties and/or University Centres involved in the delivery of the programme agree with the content of the programme establishment/programme launch documentation (Annex 3);
d) where, pursuant to Paragraph (3) of Section 7, the programme launch relates solely to the introduction of a different mode of study, study schedule, language of instruction, teaching location (campus), or to the introduction of the programme in a dual education format, the programme establishment/programme launch documentation shall be replaced by the proposal set out in Annex 4.

(3) The Faculty or University Centre shall submit to the Rector's Office the data sheet required to obtain the Operator’s consent (Annex 2), in electronic form and in one signed hard copy, countersigned by the Vice Rector for Educational Affairs and the Director of Academic Affairs, no later than eight days before the meeting of the Board of Trustees.

(4) Where the programme launch relates solely to the introduction of a different mode of study, study schedule, language of instruction, teaching location (campus), or to the introduction of the programme in a dual education format, the data sheet referred to in paragraph (3) shall be replaced by the proposal set out in Annex 4. The Faculty or University Centre shall submit this proposal to the Rector's Office in electronic form and in one signed hard copy, countersigned by the Vice Rector for Educational Affairs and the Director of Academic Affairs, no later than eight days before the meeting of the Board of Trustees.

(5) Following the Senate's approval, the Rector's Office shall make the documentation required for the Operator’s decision available to the Operator no later than eight days before the meeting of the Board of Trustees.

(6) The Operator shall decide whether the programme establishment/programme launch procedure may commence.

7/B. § Implementation of approved decisions and submission of documentation to the educational authority

(1) The Chancellor's Office shall forward the Senate's and the Operator's resolutions approving the programme establishment/programme launch proposal to the initiating Faculty or University Centre and to the Vice Rector for Educational Affairs.

(2) Following the Operator's approval, the Faculty or University Centre shall submit the following to the Director of Academic Affairs, no later than eight days after receipt of the Board of Trustees' resolution: the final documentation incorporating any corrections that do not affect its substantive content; the supporting resolutions of the Senate and the Board of Trustees; and the completed FRKP data sheets required for the Educational Authority's administrative procedure.

(3) The Director of Academic Affairs shall initiate the official procedure by submitting the required documentation to the Educational Authority.

MICRO-CREDENTIAL PROGRAMMES

8. §

(1) A micro-credential programme is a short-duration programme organised by the University's Faculties/University Centres or comprehensive organisational

units carrying out the University's core activities outside the faculty structure, and approved by the ECTC. Such a programme shall require the successful completion of at least one course that is, or is to be, offered by the University. The administration of micro-credential programmes shall be carried out through the University's unified education system (Neptun) in the same manner as for partial studies programmes.

(2) The establishment of a micro-credential programme shall be decided by the ECTC upon the proposal of the Head of the Faculty/University Centre or the relevant comprehensive organisational unit (in the case of a Faculty or University Centre, the proposal shall be submitted only after obtaining the supporting resolution of the Faculty Board or the University Centre Board). A comprehensive organisational unit carrying out the University's core activities outside the faculty structure shall submit its proposal directly to the ECTC.

(3) The proposal shall contain, as a minimum:

a) the title of the programme and the name and contact details of the member of staff responsible for its academic content;

b) the place, duration and language of the programme; the admission requirements; the names and employment status of the lecturers; the rules governing participation; the mode of delivery (face-to-face, blended, online or distance learning); the method of assessment; the number of credits that may be earned; the course syllabus; and the intended learning outcomes;

c) the tuition fee;

d) the justification for, and methodology used in determining, the tuition fee; and

e) the name(s) of the person(s) responsible for the administration of the programme.

CURRICULUM DEVELOPMENT AND AMENDMENT

9. §

(1) The curriculum shall be developed on the basis of the criteria set out in the programme launch documentation and the University's institutional requirements. A new curriculum shall be prepared by revising an existing curriculum where, following the review of the curriculum or course every six months or year, the study programme coordinator determines that further development is required in one or more of the following areas:

a) the methodology of knowledge delivery;
b) the updating and modernisation of the teaching materials;
c) the alignment and progression between lectures and practical classes;
d) where justified by the extent of changes to the training and outcome requirements; or
e) in order to ensure compliance with changes in the requirements and recommendations of the HAC.

(2) The Faculty/University Centre shall publish the model curriculum for each academic study programme on its Faculty/University Centre website. The model curriculum shall form part of the University's Institutional Information Guide.

(3) Additional rules governing curriculum amendments are set out in the Annex to the Joint Directive of the Rector and the Chancellor on the University's Curriculum Review Procedure.

CREDIT ALLOCATION

10. §

(1) Credits shall be allocated to the study requirements included in the model curriculum of the University's academic programmes on the basis of the average amount of student workload required to complete them successfully.

(2) Student workload shall give rise to the award of credits only where the student has successfully demonstrated fulfilment of the prescribed learning requirements. The credit value assigned to a course shall not depend on the level of the student's performance.

(3) The rules on the accumulation of credits are set out in the SRS.

(4) As a general rule, the University shall apply a credit multiplier of 1.5, based on the weekly contact hours together with the average amount of additional student work required, including preparation, research activities and project work. Where the weekly contact hours are an odd number, the credit value may be rounded either down or up to the nearest whole-number equivalent, taking into account the academic nature of the course and the proportionality of the student workload.

(5) Any deviation from the 1.5 credit multiplier specified in paragraph (4) shall be permitted only where justified by exceptional circumstances and subject to the

approval of the Rector. This exception also applies to laboratory practical classes.

APPOINTMENT OF THE STUDY PROGRAMME COORDINATOR

11. §

(1) The Dean of the Faculty or the Director General of the University Centre may nominate a study programme coordinator or major coordinator. The appointment shall require the approval of the Faculty Board or the University Centre Board and the ECTC, and shall be confirmed by the Rector.

(2) Except in the case of postgraduate specialist training programmes, the study programme coordinator or major coordinator shall satisfy the requirements laid down in the applicable guidelines of the HAC.

IMPLEMENTATION PROVISIONS

12. §

(1) This Regulation shall be promulgated and published by the University on its official website (www.uni-pannon.hu).

(2) This Regulation shall also apply to programme establishment and programme launch procedures that are pending on the date of their entry into force.

(3) This Regulation was adopted by the Senate at its meeting held on 21st May 2026 by Senate Resolution No. 110/2026. (V.21.).

(4) This Regulation shall enter into force on 1st June 2026.

(5) Upon the entry into force of this Regulation, the Regulation on the Establishment and Launch of Academic Study Programmes adopted by Senate Resolution No. 13/2025. (I.27.) shall be repealed.

(6) This Regulation shall remain in force until revoked.

Dated in Veszprém, on 21.05.2026

Dr. János Abonyi	Zsolt Csillag
Rector	Chancellor

This Regulation has been approved on behalf of the Foundation for the University of Pannonia, acting as Operator, by:

Dated in Veszprém, on 21st May 2026

Dr. Péter Bartus
Executive Director

Annex 1: Responsibilities Relating to the Establishment and Launch of Academic Programmes

Responsibility/Task	Study programme coordinator	Programme Area Committee	Dean/Director General Vice-Dean/Deputy Director General	Faculty Board/University Centre Board	Education and Credit Transfer Committee	Senate	Operator	Director of Academic Affairs
Feasibility assessment / consultation	I		I/D	N	N			
Preparation of programme establishment / launch documentation	I	C	C	D	D	D	D	C
Submission of programme establishment / launch documentation								I
Development / amendment of the curriculum	I	D	I	D	D			C
Creation / amendment of a course[2]	I	C		D	D			C
Compliance review / evaluation (programme self-assessment)	I		C	D				

[2] to list the headings of the course syllabus

Publication / publication of amendments			I					
Feasibility assessment / consultation for a micro-credential programme	I							
Preparation of programme launch documentation	I			D*	D			

D – Decision

D* – In the case of a micro-credential programme, the Faculty Board / University Centre Board takes a decision only where the proposal originated from a Faculty or University Centre.

I – Implementation

C – Cooperation

N – Notification

Annex 2: Data Sheet for Obtaining the Operator's Consent

With reference to Resolution No. 68/2023. (06.16.) of the Board of Trustees, the data sheet relating to the proposed establishment and/or launch of the academic study programme shall be submitted as follows:

1. (Host) Faculty / University Centre initiating programme establishment/launch:	
2. Participating Faculty(ies) / University Centre:	
3. Title of the academic study programme:	
4. Level/type of study:	
5. Field of education:	
6. Title of the qualification to be awarded:	
7. Duration of the programme (in semesters):	
8. Mode of study:	
9. Language of instruction:	
10. Planned date of first availability:	
11. Name of study programme coordinator:	
12. Planned published tuition fee:	
13. Estimated full cost of programme delivery and expected return (ROI, %):[3]	
14. Planned number of students[4]	
15. State-funded student quota for the relevant field of education	

[3] The calculated cost of the study programme shall be stated as the student-number-weighted arithmetic mean of the calculated costs of the study programmes at the same level of study offered by the Faculty, calculated for the period (financial year) preceding the submission of the programme establishment/programme launch documentation, in accordance with the principles set out in the Rules for Cost Accounting at the University of Pannonia.
The study programme's return shall be expressed as the ratio of the programme's total revenue to its total costs.

[4] Taking into account the return rate specified in point 13.

under the Public Service Funding Agreement:	
16. Method of reallocating the student quota (if needed) (e.g. transfer of places from another study programme, discontinuation of an existing study programme, increase in institutional capacity):	
17. Justification for programme establishment/launch (including its role within the University's and the Faculty's/University Centre's programme portfolio, and graduate employment opportunities):	
18. Competitive market analysis:	
19. Additional resource requirements (academic staff, infrastructure), including justification:	

The submission shall include factual information and supporting justification for each of the subject areas specified in points 12–18.

Annex 3: Declaration on the Joint Launch of the [Study Programme Title] and Approval of the Programme Establishment/Programme Launch Documentation

On behalf of the [name of Faculty/University Centre], we hereby declare that we agree to the launch of the [study programme title] in accordance with the programme establishment/programme launch documentation in its entirety. Within the framework of this cooperation, the participating Faculties/University Centres shall share the academic and teaching responsibilities relating to the study programme and are committed to its successful implementation.

We further declare that:

1. The objectives, curriculum structure, educational content and academic requirements set out in the programme establishment/programme launch documentation have been developed jointly and appropriately reflect the academic expectations of all signatory Faculties/University Centres.

2. In making decisions concerning the [Study Programme title], the signatory Faculties/University Centres shall cooperate and consult with one another on an ongoing basis to ensure that the study programme is delivered in accordance with the University's strategic objectives and quality assurance principles.

Signatures:
[name of Faculty/University Centre 1, name and position of representative]
[Date]

[name of Faculty/University Centre 2, name and position of representative]
[Date]

Annex 4: Proposal for the Extension of the Language of Instruction/Teaching Location/Mode of Study of the [Study Programme Title] or for the Launch of the Study Programme in a Dual Education Format

Dear Board of Trustees/Senate,

With reference to Resolution No. 68/2023 (06.16.) of the Board of Trustees, I, as Dean/Director General of the [name of Faculty/University Centre], respectfully request your approval for the extension of the language of instruction/teaching location/mode of study of the [study programme title], or for the launch of the study programme in a dual education format.

Proposed extension(s):

Detailed justification for the proposed extension(s):

We appreciate your consideration and kindly request your favourable decision.

Yours faithfully,

Signatures:

[name of Faculty/University Centre 1, name and position of representative]

[Date]