Pannon Egyetem
University of Pannonia

Statutes of the Doctoral Students' Union

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Preamble

On the basis of the Organizational and Operational Rules of the University of Pannonia (hereinafter: the "**OOR**"), Part I, Organizational and Operational Rules of Procedure (hereinafter: the **"OORP"**), as approved by the Senate of the University of Pannonia and adopted by the Foundation for the University of Pannonia, acting as the maintainer exercising founder's and ownership rights (hereinafter: the "**Maintainer**"), the resolution by the Board of Trustees on the rules of procedure for adopting the regulations of the University of Pannonia by the Board of Trustees, and Section 60 of Act CCIV of 2011 on National Higher Education (hereinafter: the "**NHEA**"), the University of Pannonia (hereinafter: the „**University**") hereby establishes the organizational and operational rules of the Doctoral Students' Union of the University in the following Statutes (hereinafter: the **"Statutes"**):

GENERAL PROVISIONS

1.§

The Doctoral Students' Union of the University of Pannonia

(1) Official name of the Doctoral Students' Union in Hungarian:

Pannon Egyetem Doktorandusz Önkormányzat

The abbreviated name of the Doctoral Students' Union in Hungarian:

PEDÖK

(2) Official name of the Doctoral Students' Union in English:

PhD Students Union of the University of Pannonia

(3) Registered address of the DSUUP: H-8200 Veszprém, Egyetem street 10.

(4) All doctoral students and PhD candidates enrolled at the University's Doctoral School are members of the Doctoral Students' Union.

(5) The DSUUP is an organisation independent of political parties and organisations, and its officials may not be members of parties or the youth organisations thereof.

(6) The main decision-making and representative body of the doctoral students of the University is the Delegates' Assembly of the DSUUP (hereinafter referred to as: "Delegates' Assembly").

(7) The Statutes of the DSUUP (hereinafter referred to as "Statutes") shall determine the rules of operation of the DSUUP.

(8) In accordance with the provisions of the Chancellor's Directive currently in force on the rules of stamp use, the DSUUP is entitled to use a stamp with the coat of arms of the University on it on its official documents. The stamp of the DSUUP:

a) in the middle: the coat of arms of the University,

b) upper outer circle: "Pannon Egyetem" (University of Pannonia)

c) upper inner circle: "Doktorandusz Önkormányzat" (Doctoral Students' Union)

d) lower outer circle: "Veszprém"

(9) No instructions shall be given to the DSUUP in the context of its interest representation activities.

2.§

The functional responsibilities and scope of authority of the DSUUP

(1) The DSUUP is the democratic representative body of the doctoral students and doctoral candidates of the University, established as part of the University on the basis of the NHEA, which exclusively exercises the collective rights arising from the doctoral student and doctoral candidate status, and the powers conferred by law, the relevant university and faculty regulations and the resolutions of the University's bodies. The activities of the DSUUP shall cover all matters concerning doctoral students and

doctoral candidates.

(2) The DSUUP assists in improving the quality of doctoral education, ensuring academic freedom for teachers and doctoral students, establishing and maintaining collegial relations between teachers and doctoral students and stimulating the university's public life.

(3) The DSUUP shall determine the rules governing its operation, the use of the financial resources allocated to its operation and the exercise of its powers.

(4) The DSUUP shall regularly inform the citizens of the University about its activities, issues relating to higher education, doctoral studies and the life of the University, as well as grant applications, scholarship and job opportunities.

(5) The DSUUP shall elect its officers, in which each doctoral student and doctoral candidate is eligible to vote or stand for election.

(6) The DSUUP shall fulfil its role in bodies responsible for preparing and making decisions at institutional, city, regional and national level.

(7) The infrastructural conditions for the functions of the DSUUP are provided by the University. The DSUUP makes proposals and exercises its right of consent when adopting and amending the OOR, taking into account the interests of doctoral students and doctoral candidates, within the powers granted by the NHEA and other relevant laws and regulations. It expresses its opinion and makes proposals on issues related to the operation of the higher education institution and doctoral students, participates in the student evaluation of the teaching activities of academic staff, and exercises the right of consent in relation to the use of funds allocated for youth policy and student purposes.

(8) It shall participate in the improvement of educational, cultural and scientific relationships for doctoral students in Hungary and abroad.

3.§
Statutes of the DSUUP

(1) The creation, repeal or amendment of the Statutes (hereinafter referred to as "adoption") shall be the exclusive competence of the Delegates' Assembly, subject to the provisions of paragraph (3) of Section 3 herein.

a) The President of the DSUUP (hereinafter: the "DSUUP President"), the Delegates' Assembly, or any member of the Delegates' Assembly with voting rights may initiate the adoption or amendment of the Statutes with the DSUUP President.

b) The DSUUP President shall request the opinion of the Control Committee on the proposal initiated. The Committee shall give its opinion within 5 working days.

c) The DSUUP President shall evaluate the proposal, in the light of the opinion of the Control Committee, and send it to the Delegates' Assembly within 5 working days, accompanied with an opinion.

d) The Delegates' Assembly shall discuss the proposal sent by the DSUUP President at its next meeting, but not later than 10 working days.

e) The adoption of the Statutes shall require a qualified majority of the voting members of the Delegates' Assembly.

(2) The Statutes shall apply to the entire organisation and all the functions of the DSUUP, subject to the restrictions contained therein.

(3) The adopted Statutes shall be submitted by the DSUUP President to the Senate, the procedure of which shall be laid down in the OOR. Approval of the Statutes may be refused only if they are unlawful or in conflict with the University's OOR or other regulations. The Statutes or any amendment thereto shall be deemed to have been approved if the Senate has not made a statement thereon by the first meeting held after the expiry of the thirtieth day following their submission.

(4) If the Statutes adopted by the Delegates' Assembly are not approved by the Senate because they are unlawful or in conflict with the OOR or other university regulations, they shall be submitted to the Delegates' Assembly again for a decision to remedy the unlawfulness. The Delegates' Assembly

shall take its decision on the basis of paragraph (1) herein.

4.§

The DSUUP Delegates' Assembly

(1) The supreme decision-making body of the DSUUP is the Delegates' Assembly

(2) The members of the Delegates' Assembly with voting rights:
DSUUP President
DSUUP Vice President
Representatives of the DSUUP Delegates' Assembly (5 members).

Non-voting members of the Delegates' Assembly (with consultative rights):
Chairman and members of the DSUUP Control Committee
Delegates

Invitees:
Rector
Chancellor
Chairman of the University Doctoral and Habilitation Council
SUUP President

(3) The members of the Delegates' Assembly are elected in a democratic manner, directly and secretly by the doctoral students and doctoral candidates enrolled in the doctoral schools of the University.

(4) The number of representatives in the Delegates' Assembly shall be determined when the elections are called, taking into account the number of students enrolled in the doctoral schools of the University at the time. The representatives of the Delegates' Assembly shall be elected in proportional constituencies. In drawing up and designating the electoral districts, efforts shall be made to ensure that, as far as possible, all doctoral schools are represented.

(5) On the basis of the decision of the Delegates' Assembly, the doctoral students and doctoral candidates belonging to the constituencies

established prior to the election shall each elect one representative to the Delegates' Assembly by election.

(6) The term of office of the Delegates' Assembly shall last until the inaugural meeting of the next Delegates' Assembly, but at the latest – except in the case of by-elections and extraordinary elections – for one year after the inaugural meeting.

(7) At the inaugural meeting, the Delegates' Assembly shall elect its President and other officers, determine the duties of its officers, and adopt the use of its budgetary framework and the report on the implementation thereof.

(8) The Delegates' Assembly shall ensure the delegation, representation and enforcement of the interests of doctoral students in cases where their participation in committees is mandatory or permitted under the NHEA or other legislation, the OOR, other regulations of the University, or Section 46(4) of the OORP.

(9) The rights of the Delegates' Assembly:

a) delegation of representatives to University bodies and committees

b) adoption and amendment of the Statutes

c) delegating representatives to the Delegates' Assembly of the National Association of Doctoral Students,

d) requesting the DSUUP President to provide his or her report.

(10) Obligations of the Delegates' Assembly:

a) election of the DSUUP officers.

b) decision on the use of the annual budget framework of the DSUUP and the adoption of the report on the implementation of the budget,

c) decision on the adoption of the mandatory annual reports of the officers of the DSUUP,

d) decision on the formation and dissolution of the DSUUP as well as the dissolution of the Delegates' Assembly,

e) decision on the adoption of a motion of censure against the officers.

(11) In the event of the resignation of a delegate or the termination of his or her status as a PhD student or PhD candidate, the Delegates' Assembly shall call in the candidate who obtained the second highest number of votes in the DSUUP Election in the constituency concerned. In the absence of a candidate or any votes cast for the candidate, the Delegates' Assembly shall call a new ballot in that constituency. New members shall be elected by by-election to fill the vacancies occurring before the expiry of the term of office of the Delegates' Assembly.

5.§
Representation of the DSUUP in the Senate and the Faculty Council

(1) Pursuant to Section (12)(7) c) of the NHEA, the DSUUP is entitled to delegate one representative to the Senate. The DSUUP shall be represented in the Senate by the incumbent DSUUP President, who shall have the right to vote at Senate meetings.

(2) If the organisational and operational rules of a faculty of the University so permits, the DSUUP shall be represented by a doctoral student elected by the Delegates' Assembly on the basis of nominations submitted to the DSUUP President. Only members of the Delegates' Assembly may be nominated. In the event of a tie, the vote of the DSUUP President shall be decisive. In the event of the resignation of a representative or the termination of their mandate, the procedure set out in Section 4(11) shall apply. During the interim period, the DSUUP President may appoint a presidential delegate to fill the representative position.

6.§

The DSUUP Control Committee

(1) To control the lawful operation of the DSUUP, the Delegates' Assembly shall elect a Control Committee (hereinafter referred to as "CC") of at least 2 members from among the members of the DSUUP through an application process before the DSUUP elections are called.

(2) The members of the CC shall be elected each year by the Delegates' Assembly on the basis of applications submitted to a call for applications issued by the DSUUP President.

(3) The term of office of the members of the CC is one year from the date of their election.

(4) Any member of the DSUUP who is not an elected member or officer of the Delegates' Assembly may become a member of the CC.

(5) Membership of the CC shall cease upon expiry of the term of office or upon resignation of the member. In the event of termination of membership, the provisions of paragraph (9) shall apply.

(6) No procedure of censure may be initiated against the members of the CC.

(7) The CC shall elect its chairman from among its members.

(8) The CC may exercise its powers as defined in its Rules of Procedure.

(9) If the number of CC members is reduced for any reason, the DSUUP President shall immediately call for applications for a new CC member and shall arrange for an extraordinary meeting of the Delegates' Assembly to elect a new member.

(10) The CC:

a) verifies that the operation of the DSUUP, its main decision-making body and the activities of its officers comply with the provisions of the Statutes, the law and the University regulations;

b) announce, organise and conduct the elections of the DSUUP,

c) submit reports to the Delegates' Assembly on a regular basis on the results of the verification under point a).

(11) The CC shall propose the recall of an officer of the Delegates' Assembly if, on the basis of a final and binding decision of the University, it is established that the officer

a) has not participated in the work of the DSUUP for at least 90 days through his or her fault;

b) is in serious and culpable breach of a material obligation arising from his or her student or doctoral student status;

c) commits a serious breach of law in the course of or in connection with his or her activities.

7.§
Committees

(1) The Delegates' Assembly or the DSUUP President may set up standing or ad hoc committees for the complex implementation of specific tasks. The mandate of the members of an ad hoc committee shall last until the task has been completed.

(2) The Delegates' Assembly may set up standing committees (e.g. the DSUUP Control Committee) to carry out long-term tasks on an on-going basis. The standing committees shall operate in accordance with their respective rules of procedure.

(3) The Delegates' Assembly shall approve the work programme and financial plans of the committees in relation to their tasks. The committees shall have the obligation to report to their establishing entities.

(4) The DSUUP President shall be entitled to establish an ad hoc committee and shall simultaneously determine its tasks and members.

8.§

The President of the DSUUP

(1) The President of the DSUUP shall be elected at the inaugural meeting of the Delegates' Assembly on the basis of applications submitted in advance. The term of office of the President shall be one year, commencing upon his election.

(2) The term of office of the DSUUP President shall end

a) upon the formation of the next Delegates' Assembly,

b) upon the termination or suspension of his or her doctoral or doctoral candidate status,

c) through the submission of a written resignation to the Delegates' Assembly,

d) when the Delegates' Assembly adopts a motion of censure against him or her,

e) in the event of the dissolution of the DSUUP.

(3) A vacancy occurring before the expiry of the term of office of the DSUUP President shall be filled by the Delegates' Assembly within thirty days. The term of office of the new President so elected shall be for the duration of the term of office of the DSUUP, up to the date of the original term of office of the previous President. During the interim period, the powers of the President shall be exercised by the Vice-President.

(4) At the end of his or her term of office, the DSUUP President shall ensure the continuity of the work of the DSUUP and shall hand over all ongoing matters, information, documents and papers to the new President in good order.

(5) The DSUUP President shall have the following rights, also taking into account the provisions of Section 14 of these Statutes:

a) represents the DSUUP,

b) proposes the Vice-President and gives oral reasons for his or her proposal, is a voting member of the Senate and a member of the University Doctoral and Habilitation Council with the right of consultation,

c) may propose the setup of a standing committee and its members, or the dissolution of such a committee,

d) decides on the establishment and dissolution of ad hoc committees, and on the election of the members of ad hoc committees,

e) proposes the appointment of any member to any of the functions falling within the competence of the Delegates' Assembly,

f) proposes the appointment of a doctoral student or a doctoral candidate,

g) makes a statement on behalf of the DSUUP,

h) may participate in the meetings of standing and ad hoc committees of the DSUUP with the right to be consulted, and may request information on their functioning and the work of their officers,

i) may delegate members to the standing committees of the SUUP, at the request of the SUUP,

j) exercises the rights granted to him or her by University regulations and Senate resolutions.

(6) Obligations of the DSUUP President:

a) organises and manages the work of the DSUUP, in this context he or she prepares, convenes and chairs the ordinary and extraordinary meetings of the Delegates' Assembly, makes proposal for the agenda,

b) ensures that the tasks set out in the decisions of the Delegates' Assembly are carried out,

c) represents the DSUUP in academic, national and international forums in accordance with the decisions of the Delegates' Assembly.

d) coordinates the financial management of the DSUUP.

9.§

The Vice-President of the DSUUP

(1) The DSUUP President shall propose a nominee for post of the Vice-President of the DSUUP (hereinafter referred to as "DSUUP Vice-President"). The DSUUP Vice-President shall be elected at the inaugural meeting of the Delegates' Assembly. The term of office of the Vice-President of the DSUUP shall commence upon his or her election.

(2) The term of office of the Vice-President of the DSUUP shall end

a) upon the formation of the next Delegates' Assembly,

b) upon the termination or suspension of his or her doctoral or doctoral candidate status,

c) through the submission of a written resignation to the Delegates' Assembly,

d) when the Delegates' Assembly adopts a motion of censure against him or her,

e) in the event of the dissolution of the DSUUP.

(3) If the mandate of the DSUUP Vice-President ceases for any reason, the Delegates' Assembly shall elect a new Vice-President within fifteen days on the proposal of the President from among the members of the Delegates' Assembly.

(4) Rights of the DSUUP Vice-President:

a) substitutes the DSUUP President with full powers in the event that the DSUUP President authorises him or her in writing to do so, or in the DSUUP President's absence, or in any case where the DSUUP President is permanently prevented from performing his or her duties,

(5) Obligations of the DSUUP Vice-President:

a) implements the provisions of these Statutes and the decisions of the Delegates' Assembly,

b) maintains contact with the doctoral schools, the faculties and other organisational units of the University performing related tasks,

c) maintains contact with local, national and international bodies and higher education institutions performing tasks related to doctoral education,

d) submits reports on a regular basis on his or her activities to the DSUUP President and to the Delegates' Assembly.

10.§
DSUUP Presidential Delegates

(1) The DSUUP presidential delegates shall be appointed by the DSUUP President for a term not exceeding the term of office of the President. A presidential delegate may be appointed to perform a specific task for a fixed period.

(2) The detailed tasks and duties of the presidential delegates shall be determined by the DSUUP President, who shall inform the DSUUP Delegates' Assembly thereof. The termination of the mandate of the DSUUP President for any reason shall also result in the termination of the mandates of the presidential delegates. The DSUUP President may recall the presidential delegates without stating reasons.

11.§

Rules of procedure of the Delegates' Assembly

(1) The Delegates' Assembly shall be constituted by passing a resolution at its inaugural meeting declaring its constitution. An absolute majority shall be required for the adoption of a resolution declaring its constitution.

(2) The inaugural meeting of the Delegates' Assembly shall be convened by the Chair of the DSUUP Control Committee, following the announcement of the results of the valid elections, but no later than the fifteenth day thereafter, on the basis of the election minutes certified by the Electoral Control Committee (hereinafter: the "ECC"). An election shall be valid if at least twenty-five per cent of the doctoral students or doctoral candidates of the higher education institution enrolled in full-time education demonstrably participated in the election.

(3) Ordinary meetings of the Delegates' Assembly shall be convened as necessary, but at least twice per semester.

(4) The DSUUP President shall be entitled to convene an ordinary meeting of the Delegates' Assembly. In the event that the DSUUP does not have an elected President, the DSUUP Vice-President shall be entitled to convene an ordinary meeting of the Delegates' Assembly.

(5) An extraordinary meeting of the Delegates' Assembly shall be convened

a) if the DSUUP President so decides,

b) at the written request of at least one third of the members of the Delegates' Assembly.

(6) In the event of a motion of no confidence against the DSUUP President, the DSUUP Delegates' Assembly shall be convened by the DSUUP Vice-President.

(7) In order to ensure quorum, meetings of the Delegates' Assembly may also be held online or in hybrid form.

(8) The members shall be informed of the place, time and agenda of the meeting of the Delegates' Assembly, as well as of the written proposals, by sending them a personal invitation, in printed or electronic form, at least five working days before an ordinary meeting, at least three working days before an extraordinary meeting, or, if necessary, twenty-four hours in advance upon the decision of the President.

(9) The Delegates' Assembly shall have a quorum if more than half of its members with voting rights are present. If the agenda of the Delegates' Assembly includes questions requiring a qualified majority, the Delegates' Assembly shall have a quorum if more than two-thirds of its voting members are present.

(10) Proof of attendance shall be provided by the attendance sheet, which shall form part of the minutes and shall be signed by all those present (name, position, doctoral school, signature).

(11) In the event of the Delegates' Assembly does not have a quorum, the Delegates' Assembly shall be reconvened within eight working days with the same agenda.

(12) The DSUUP President may, for the discussion of any matter, invite any person with a right of consultation who is organizationally or professionally concerned by the matter under discussion, and shall invite any person with similar rights whose invitation is requested in writing by one third of the members of the Delegates' Assembly at least five working days before the meeting.

(13) The Delegates' Assembly shall be chaired by the DSUUP President

a) in the absence of the DSUUP President, the DSUUP Vice-President shall chair the meeting.

b) in the case of an inaugural meeting of the Delegates' Assembly, the Chairman of the CC.

(14) Meetings of the Delegates' Assembly shall be open to students of the doctoral schools and to University employees involved in the educational activities of the doctoral schools, except in the case of a closed meeting.

(15) The Chair shall, in view of the nature of the subject or if the Delegates' Assembly so decides by a qualified majority, ensure that a closed session is held.

(16) The Delegates' Assembly shall perform its duties according to the agenda adopted by resolution. After the opening of the meeting, the agenda shall be proposed by the Chair in charge according to the agenda items indicated in the invitation. The agenda shall also include questions submitted by any member of the Delegates' Assembly, provided that their inclusion has been accepted by the Delegates' Assembly.

12. §

Documenting the Delegates' Assembly

(1) Minutes shall be kept of the meetings of the Delegates' Assembly.

(2) The minutes shall state the name of the DSUUP, the names of the members present and absent, the persons invited, the Chairman, the keeper and certifiers of the minutes, the place, date and agenda of the meeting, the resolutions and decisions of the Delegates' Assembly in such a way that the minutes can be used to verify the quorum required for the adoption of each resolution and the proportion of votes cast, as well as the correctness of the decision-making procedure.

(3) At a meeting of the Delegates' Assembly, any member or invitee may request that his or her dissenting opinion be recorded in the minutes.

(4) The minutes shall be authenticated by the signatures of the Chair, the keeper of the minutes and two members invited by the Chair to do so on the spot.

(5) The DSUUP President shall ensure that the decisions and minutes are kept and recorded in such a way that they are accessible to all citizens of the University. The management of documents shall be governed by the document management regulations of the University of Pannonia.

13.§

Rules of procedure for making decisions

(1) The Delegates' Assembly shall exercise its rights and fulfil its obligations by means of resolutions.

(2) Resolutions shall be passed by voting.

(3) Each member with voting rights shall have one vote.

(4) Voting shall be by "yes", "no" or "abstain".

(5) As a rule of thumb, the decisions of the Delegates' Assembly shall be taken by open ballot and by simple majority.

(6) A secret ballot shall be ordered

a) on personnel matters,

b) on any question, if a simple majority of the members present so request.

(7) A roll-call vote shall be taken on any question if it is requested by any member and accepted by a simple majority of the members present.

(8) A qualified majority shall be required for votes held in the cases specified in Section 4 (9) b) and Section 4 (10) e) of these Statutes, as well as in all other cases where these Statutes require a vote by a qualified majority (Section 11 (15)).

(9) An absolute majority shall be required for voting on matters falling under Section 4 (9) a) and c) and Section 4 (10) a) and d) of these Statutes, and in all other cases where these Statutes require an absolute-majority vote.

(10) The DSUUP President may order electronic voting in justified cases (hereinafter: "Electronic Voting"). In the case of Electronic Voting, the content of the proposal shall ensure that the agenda item concerned can be fully reviewed. If the DSUUP President orders open Electronic Voting, the identity of the person casting the vote shall be identifiable. Further rules on Electronic Voting are set out in Annex 2 to these Statutes.

14.§

DSUUP elections

(1) Each year, before the expiry of their mandates, the DSUUP shall conduct the election of its members and officers. The election shall be announced by the Chair of the CC with the consent of the ECC. Following their election, the DSUUP President and officers shall take office at the same time as the Delegates' Assembly is established, and their mandates shall last until the establishment of the new Delegates' Assembly and the election of the officers.

(2) The procedure for conducting the elections is set out in the DSUUP Electoral Rules, which form an annex to these Statutes.

(3) The election of the DSUUP shall be called by the Chairman of the CC at least 30 days before the expiry of the term of office of the DSUUP.

(4) The Chairman of the CC shall call an extraordinary election within 15 working days in the following cases:

a) if the Delegates' Assembly has dissolved itself,

b) if the duly called and conducted DSUUP election is invalid due to low participation rates.

(5) The Chairman of the CC shall call a by-election within 30 days for a particular doctoral school in the following cases:

a) if the election in the electoral district of the doctoral school was inconclusive,

b) if the representation of the doctoral school is not ensured.

(6) An absolute majority is required for the election of the DSUUP President and the DSUUP Vice-President.

(7) The candidates who receive the highest number of votes of their doctoral school in a valid election shall be considered elected members of DSUUP.

(8) New representatives shall be elected to fill representative seats that become vacant before the expiry of the mandate of the Delegates' Assembly, in accordance with Section 4 (11) of these Statutes.

(9) The term of office of the DSUUP Delegates' Assembly formed as a result of a by-election shall be until the expiry of the term of office of the preceding DSUUP Delegates' Assembly.

15 .§

Rules of representation

(1) The DSUUP shall be represented by the DSUUP President within and outside the University.

(2) He or she shall prepare agreements, contracts and formal declarations on behalf of the DSUUP, taking into account the relevant provisions of the law and internal rules.

(3) The DSUUP President may delegate his or her representation on a case-by-case basis, documented by a written request.

16.§

Doctoral Students' Forum

(1) The Doctoral Students' Forum shall be an advisory body convened in accordance with the provisions laid down. All doctoral students and doctoral candidates shall be members of the Forum.

(2) The members of DSUUP shall have the right to express their opinions within the framework of the Doctoral Students' Forum.

(3) The Doctoral Students' Forum shall be convened:

a) upon the decision of the DSUUP President,

b) at the written request of at least one third of the members.

(4) The Doctoral Students' Forum shall have the right to express its opinion or

make proposals on matters concerning the doctoral schools and the members of the Forum.

INTERPRETATIVE PROVISIONS

(1) The following definitions shall apply to the provisions of the Statutes and other regulations created on the basis of the Statutes:

a) Simple majority: the unanimous vote of more than half of the voting members present when a decision is made

b) Absolute majority: the unanimous vote of more than half of the total number of the elected members having the right to vote

c) Qualified majority: the unanimous vote of more than two-thirds of the elected members

d) Open vote: when votes are cast by a show of hands of the voting members in the course of making decisions

e) Roll-call vote: when a decision is taken, the voting members shall vote by roll-call, with their names and votes being recorded in the minutes

f) Secret ballot: when a decision is made, the voting members of the body shall cast their votes on a ballot paper bearing the official stamp used by the body. The vote shall be taken by a 3-member ballot counting committee elected by open ballot from among those present at the meeting

g) Motion of censure: unless otherwise provided for in the Statutes, it is a motion for the recall or withdrawal of the mandate of any officer or delegate elected by the body, supported by a qualified majority of the members of the body having the right to vote, in writing, stating the reasons on which it is based, and requiring the support of at least one third of the members of the body having the right to vote

h) Electronic Voting: resolutions may also be adopted electronically. The related rules are set out in Annex 2 to these Statutes.

(2) If the determination of a majority under paragraphs a to c of Section (1) results in a non-integer number, that number shall be rounded up to the nearest whole number, regardless of the size of the fraction, and the majority shall be determined on the basis of the new number.

FINAL PROVISIONS

These Statutes were approved by the Senate at its meeting of **21st May 2026** by Senate Resolution **106/2026. (V.21.)**. These Statutes shall enter into force on 01.06.2026.

The Statutes approved by Senate Resolution 196/2022. (X.27.) shall be repealed with effect from the date when these Statutes enter into force.

Place and date: Veszprém, 21. 05. 2026

Éva Kenyeres
DSUUP President

Approved by the Senate in its resolution 106/2026. (V.21.):

Dr. János Abonyi
Rector

Zsolt Csillag
Chancellor

ANNEX 1

ELECTORAL RULES OF THE DSUUP

1.§

General provisions

(1) The DSUUP elections shall be held at the University level in electoral districts established by the DSUUP Delegates' Assembly in proportion to the number of students enrolled in the respective doctoral schools of the University. In drawing up and designating the electoral districts, efforts shall be made to ensure that, as far as possible, all doctoral schools are represented. The provisions of the Regulation on Elections of the University of Pannonia shall apply to the conduct of the election, unless otherwise provided for in this Regulation.

(2) The DSUUP representatives shall be elected on the basis of and at the time of the Doctoral Students' Union elections.

(3) Any doctoral student from a doctoral school may be nominated as a representative (hereinafter referred to as: "Candidate") to the DSUUP Delegates' Assembly (provided that, if elected, the total duration of his or her previous mandates as a Doctoral Students' Union officer does not exceed 4 years. The DSUUP Control Committee shall keep a record of the duration of the term of office of its office holders. The term of office shall be counted from the date of election. The officers include the DSUUP President, the DSUUP Vice-President, the representatives, delegates and the members of the DSUUP CC and the committees.

(4) During the DSUUP elections, all doctoral students and doctoral candidates of the doctoral school shall be electors (hereinafter referred to as: "Electors"), with the restriction that, during the elections, doctoral students and doctoral candidates may only cast their votes for the Candidates standing in their own constituency.

(5) The election shall be valid if at least 25% of all doctoral students and doctoral candidates enrolled in the doctoral schools have collected a ballot paper.

(6) The election shall be conducted by secret ballot.

(7) The representatives shall be elected for a term of 1 year.

(8) DSUUP elections shall be conducted electronically, the rules for which are set out in Section (7) of Article 4 of these Rules.

2.§

The Electoral Control Committee

(1) The three-member ECC shall be responsible for supervising the procedure (nomination, voting, fairness, compliance, etc.) for the election of the DSUUP officers.

(2) The members of the ECC shall be proposed and invited to act by the DSUUP President with the approval of the Delegates' Assembly.

(3) No member of the ECC shall be a person who is responsible for assessing comments on the electoral roll or an elected member or officer of the DSUUP.

(4) No members of the ECC involved in the verification of the legality of the election shall be candidates in the election.

(5) One of the members of the ECC shall be a senior university lecturer or other executive.

(6) An ECC member appointed by the DSUUP Control Committee shall serve as

chair of the ECC.

3.§
Rules of the Election Procedure

(1) The date of the election shall be fixed or announced by the Chairman of the CC so that it falls on a date prior to the expiry of the term of office of the representatives. In the cases provided for in Section (4) of Article 14 of the Statutes, the Chairman of the CC shall call the Doctoral Students' Union elections within 15 working days.

(2) The Electors shall be notified of the date and conditions of the election, the number of delegates to be elected per doctoral school, the composition of the ECC, the method of nomination and the timetable for the election by means of a notice published by the CC at least 14 days before the election.

(3) The list of Candidates shall be published at least 5 days before the election and shall be made available to all doctoral students and doctoral candidates.

(4) The duration of the election shall be at least 3 days.

(5) The CC shall announce the results of the election on the first working day after the counting of the votes has been completed.

4.§
Preparation of the election

(1) The electoral register shall be prepared by the Director of Academic Affairs at the request of the CC at least 8 days before the election.

(2) The electoral register shall be published on the 6th day prior to the election, electronically communicated to the eligible electors, for a period of 3 days.

(3) Comments on the electoral register may be made in writing to the Director of Academic Affairs during the period of publication.

(4) The Director of Academic Affairs shall consider such comments within one working day and notify the party concerned in writing of the outcome.

(5) If the person concerned does not agree with the decision, he or she may appeal to the ECC for legal remedy within 24 hours. The ECC shall decide on the appeal within 24 hours and notify the person concerned in writing.

(6) The register shall be finalised by the Chairman of the CC one day before the elections.

(7) The CC shall be responsible for providing Electors with an electronic voting system that meets the following criteria:

a) credible identification of the participation of the person taking part in the election,

b) ensures that only valid votes can be cast,

c) the electronic system ensures encrypted data communication.

d) ensures that only persons on the electoral register can vote by casting exactly one vote,

e) the votes cast cannot be decrypted,

f) allows voting only in the elector's own constituency.

5.§
Nomination of the DSUUP President and its representatives

(1) To be included on the list of candidates, a person shall submit an application to the CC prior to the election in accordance with the election notice.

(2) The Candidate may submit their application electronically to the address specified in the election notice by the deadline indicated therein.

(3) Election campaigning compatible with the ethos of the University is permitted during the election period.

6.§

Voting

(1) Electors may exercise their voting rights in person, by electronic means, at their polling district, as determined by the CC.

(2) Electors shall receive their ballot papers by electronic means.

(3) Each Elector may cast a vote for one Candidate standing in his or her constituency.

(4) The names of the Candidates shall be placed on the ballot paper in alphabetical order. The ballot papers shall be prepared by the CC.

(5) The ballot paper shall clearly indicate the name of the candidate, his or her constituency and the year in which he or she became a doctoral student or doctoral candidate.

7.§

Final results of the vote

(1) After voting has been completed, the data provided by the electronic system shall be summarised by the Chairman of the CC.

(2) The CC shall prepare a report on the aggregated figures and have it authenticated through the signatures of the members of the ECC.

(3) The report shall include the place and time of the counting of votes by constituency, the names of the candidates, which year they are in, the number of eligible electors, the number of people who participated in the vote, the total number of votes cast and the number of "yes" votes for each candidate.

(4) The report may be inspected at the office of the Chairman of the DSUUP CC after the counting of the votes has been completed.

(5) The results of the elections shall be published by the Chairman of the CC. The information published shall include the place and time of the counting

of the votes, the names of the candidates, their doctoral schools and which candidates were elected to the DSUUP Delegates' Assembly.

(6) In the event of a tie vote, a new election shall be called in the electoral district.

8.§

Legal remedy

(1) Any comments or objections concerning the elections shall be submitted to the Chairman of the ECC by 12:00 a.m. of the day following the announcement of the results, together with written reasons.

(2) Objections may be submitted by any doctoral student or doctoral candidate. The objection shall contain the name of the doctoral student or candidate, his or her Neptun code and the alleged infringement, and shall be authenticated by signature. If the submission does not contain the information referred to in this paragraph, the submission shall be rejected without further examination.

(3) The ECC shall consider objections within 1 working day of receipt.

(4) Objections to the conduct of the election may be submitted until 12:00 a.m. on the day following the election.

(5) If the objection is upheld by the ECC, it may

a) annul the result of the election and inform the Delegates' Assembly thereof for further action,

b) order a re-vote,

c) annul the result of each candidate.

(6) If no objection to the result of the election is received within the time limit referred to in paragraph (1) or if the ECC rejects the objection, the result of the election shall become final. The Chairman of the CC shall announce the final result and shall hand over the letter of appointment to the representatives elected for each doctoral school.

ANNEX 2

ELECTRONIC VOTING

(1) Upon the initiative of the President of the DSUUP, the Delegates' Assembly may vote and adopt decisions outside a meeting by means of Electronic Voting, provided that:

a) the identity of the persons participating in the vote and the quorum can be reliably established during the decision-making process,

b) the matter is straightforward, and

c) no member of the Delegates' Assembly requests that a meeting be convened before the start of the Electronic Voting.

(2) Electronic voting may not be used in matters requiring a secret ballot.

(3) The system enabling Electronic Voting shall be suitable for reliably establishing the identity of the persons participating in the vote and the existence of a quorum. During Electronic Voting, members of the Delegates' Assembly with voting rights may use only their personal University e-mail address, from which they shall send their electronic vote to the official e-mail address of the DSUUP.

(4) During Electronic Voting, for the purposes of determining quorum and voting ratios, a representative present shall mean a representative who has cast their vote electronically.

(5) If the Delegates' Assembly does not have a quorum, the vote shall be invalid, and any further vote on the agenda item or items may only be held at a meeting.

(6) The agenda of the Electronic Voting and the documentation serving as the basis for the decision shall be made available to the members of the Delegates' Assembly of the DSUUP with voting and consultative rights at least three working days before the start of the Electronic Voting.

(7) If a member of the Delegates' Assembly of the DSUUP with voting or consultative rights raises a question concerning the matter submitted to Electronic Voting, the question shall be sent to the proposer, with a copy to the President of the DSUUP, to

the official e-mail address of the DSUUP. The proposer shall answer the question while simultaneously informing the President of the DSUUP and, where justified, shall supplement or amend the documentation serving as the basis for the decision. The President of the DSUUP shall immediately inform the members of the Delegates' Assembly with voting and consultative rights of the question raised and shall make the amended documentation available to them.

(8) At least one working day and no more than three working days shall be provided for Electronic Voting.

(9) On the first working day following the close of voting, the members of the Delegates' Assembly of the DSUUP shall be notified of the result of the vote.

(10) Minutes shall be prepared of the Electronic Voting. The minutes shall include the start and end time of the Electronic Voting, the place and time of vote counting, the statement regarding quorum, the names of the persons participating in the vote, the agenda items, the questions and comments relating to each agenda item with the names of the persons raising them, and the resolution adopted on each agenda item, indicating the voting ratios. No attendance sheet shall be attached to the minutes; however, paper-based archived copies of the electronic votes cast shall be attached. The minutes shall be authenticated by the signatures of two members of the Delegates' Assembly.

(11) In the case of Electronic Voting of the Delegates' Assembly outside a meeting, the last day of the time interval provided for voting shall be indicated in the resolution number.